

# 1st Announcement of the 5th NARBO General Meeting

## 1. Date and Venue

Date: 15 – 18 May 2013

Venue: The International Convention and Exhibition Centre  
Commemorating His Majesty's 7th Cycle Birthday Anniversary,  
Chiang Mai, Thailand

## 2. Background

NARBO, announced at the 3rd World Water Forum in March 2003, was officially established in February 2004 in Indonesia to promote and achieve integrated water resources management (IWRM) through

- Advocacy and raising awareness for IWRM among river basin organizations (RBOs), water sector apex bodies, and leading water sector agencies in the region, mainly through regional workshops.
- Sharing of information, good practices, and lessons learned for IWRM among the participating organizations, mainly by operating databases and a website for IWRM exchanging information, and by sending a newsletter by web site and holding (sub) regional workshops.
- Supporting NARBO members to improve water governance, including the enabling policy, institutional, and legal framework for IWRM, and the formulation of action plans.
- Building capacity of RBOs in implementing IWRM, mainly through staff exchange and training among participating organizations.
- Supporting RBOs with technical advice in regard to the efficient O&M of water facilities, to improve IWRM.
- Fostering regional cooperation for improved management of water resources in trans-boundary river basins.

As of March 2013, there are 76 NARBO member organizations.

## 3. Outline of the 5<sup>th</sup> NARBO General Meeting: Background on NARBO General Meetings

NARBO general meetings are held every two years in accordance with the NARBO Charter, and normally cover a three-day or four-day program that starts with a study visit on IWRM issues in the river basin managed by the host RBO. The second and third day features workshops on important IWRM-related topics. The general

meeting itself is held on the fourth day and includes (i) report activities and results over the last two years; (ii) presenting and adopting the work plan for the next three years; (iii) selecting the constitutional body for the next three years; and (iv) accepting new members. Amendments to the charter, as needed, are also approved during the meeting.

### **Participants**

Participants shall consist of:

- One senior representative from RBO member organizations
- Staff of member organizations, as approved by the NARBO Secretariat, who will contribute to the workshops on Day 2 and Day 3
- One senior staff representative from the following organizations:
  - Existing non-RBO member organizations
  - Pre-registered member organizations
  - Organizations interested to join NARBO
  - Observers

Observers need endorsement from the NARBO Secretariat. They are allowed to observe and participate in the general meeting, except during discussion of the NARBO Charter revision (if there are any), and in the selection of new NARBO constitutional body.

### **Registration**

Registration Form with 2nd announcement will be posted on the NARBO website.

Those who will attend the NARBO General Meeting ONLY should submit accomplished registration forms to the NARBO secretariat.

Those who will attend both the NARBO General Meeting and the 2<sup>nd</sup> Asia Pacific Water Summit should also submit accomplished registration forms to NARBO secretariat.

### **Tentative Program**

Tentative program will be posted on the NARBO website.

- 14 May (Day 0) Arrival and Registration
- 15 May (Day 1) Study visit on IWRM Issues (for NARBO member ONLY)
- 16 May (Day 2) Technical Workshops
  - Session1 (morning plenary session) : Leadership (TBD)
  - Session2 (afternoon plenary session) : Water Security (TBD)
- 17 May (Day 3) Technical Workshops

- Session1 (morning plenary session) : Capacity Development (TBD)
- Session2 (afternoon plenary session) : Report on Regional Capacity Development Technical Assistance on Water Security (TBD)
- 18 May (Day 4) (whole-day plenary session) General Meeting
- 19 May (Day 5) Check-out and Departure

#### 4. Feedback on NARBO activities:

In April 2013 NARBO Secretariat will conduct a survey to member organizations on issues and needs in promoting IWRM, contributions to NARBO activities, and topics for discussion at the 5th General Meeting. This survey is essential to conduct the 5<sup>th</sup> General Meeting. Survey results will also be reflected in the NARBO Action Program 2013-2015. NARBO members are requested to send accomplished survey forms to the three later contact persons of NARBO Secretariat by **21 April 2013.**

#### 5. Financial Support:

Member organizations are encouraged to bear their own expense for participation in the meeting, or a part of the costs. The NARBO Secretariat will provide basically targeted financial support for one representative<sup>1</sup> from NARBO RBO members and government organizations, subject to available budget. Other member organizations are expected to make their own arrangements to finance the cost of their participation. The NARBO Secretariat's funding is expected to cover the following cost items:

##### Cost Items Eligible for Support

<b>Air fare</b>	Round trip <b>restricted economy fare via the most direct and economical route</b> between the international airport of point of origin and the International Airport in Chiang Mai.
<b>Accommodation fee</b>	14, 15,16, 17, 18 May (5 nights); not exceeding \$60/night
<b>Subsistence allowance</b>	US\$ 15 per day (breakfast and lunch will be provided)
<b>Miscellaneous</b>	Lump sum US\$ 40
<b>Technical materials</b>	Prepared by NARBO
<b>Land travel for study visit</b>	Funded by NARBO
<b>Lunch/ snacks</b>	Prepared by APWS and/or NARBO

Concerning about air fare, secretariat of NARBO will send flight e-ticket by e-mail. The other above cost items will be paid or reimbursed at the venue. Reimbursements will be given only upon submission of the following: (i) original copy of the official receipt of ticket purchase, (ii) photocopy of air ticket, and (iii) original stub of boarding pass(es). After you return to your country, please send the boarding pass to NARBO secretariat by e-mail and mail. NARBO will also reimburse your daily subsistence allowance and miscellaneous travel allowance at the venue upon submission of the pertinent documents.

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<sup>1</sup> Subject to availability of funds, NARBO can provide financial support for up to two representatives from RBO member organizations in a case that there are special reasons.

## 6. Contact Persons:

### NARBO Secretariat

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